



College of Graduate Nursing Doctor of Nursing Practice (DNP) Program Application Checklist and How to Apply Guide

Application Materials Needed

_____ Online application

- o Throughout website at <http://prospective.westernu.edu/nursingdnp/apply/>
- o ~~The \$60 non refundable application fee is currently being waived~~

_____ Personal statement

- o Will be submitted electronically within the online application

_____ Curriculum Vitae

- o Please include all previous (creative)

Forms will be sent electronically to your recommenders based on the information you provide in your application

Licenses and any Advanced Practice certifications

of Post

_____ Bachelor's Clinical/Practice Hours

- o One of the following forms of verification may be uploaded to your electronic application: letter indicating completed hours from institution on institutional letterhead, *unofficial transcript from institution (per unit indicated on transcript legend).

_____ Official Transcripts of all schools attended

- o All transcripts must be received – including any undergraduate and/or graduate coursework that did not culminate in a degree
- o Contact all schools attended

ed and find out how to order transcripts

- o Schools may take up to 3-4 weeks to send transcripts. Avoid paying rush fees by requesting transcripts early.

- o WesternU prefers to accept transcripts electronically. These transcripts are considered official documents if they are sent directly from your school using one of the many Online Transcript Exchange services. These services include Interfolio, Docufile, or EScriptSafe. Please check with your Registrar to see if this service is available. If this service is available, please have your Registrar's Office select the appropriate Western University of Health Sciences receiver account.
- o NOTE If you have completed any coursework outside of the US, you must get your coursework evaluated by either:
 - Josef Silny & Associates (<http://www.jsilny.com/>)
 - World Education Services (<http://www.wes.org/>)

_____ Example of scholarly writing

- o Examples research proposals published work, reports written for practice, and papers presented
- o If you need further guidance on what would qualify as scholarly writing you can contact the Admissions office at admissions@westernu.edu

How to Write a Curriculum Vitae

Visit these sites (not affiliated or officially endorsed by WesternU) Tc 1.508 07/03 >Tj /TT1 1it

Application

Our application deadline for the ~~end of~~ Fall is: μv 1. Application materials must be received on or before the deadline.

Please send all application material to:

Western University of Health Sciences
Admissions Operations (AO) Office
309 E. Second Street
Pomona, CA 91766-1854
(909) 469-5335
Email: AO@westernu.edu